



Traffic Administration Services (TAS) Program Los Angeles County Development Authority Operations During COVID-19 Pandemic

The Los Angeles County Development Authority (LACDA) will continue to serve our clients during this unprecedented time. Although the LACDA's offices are closed to the public, our staff is working diligently to ensure that all clients continue to be assisted.

For traffic school-related matters, TAS is providing continued customer assistance via email (trafficadministrationservices@lacda.org), which includes assisting some traffic court customers in getting extensions through the Court's online services. Please note, however, that this assistance is limited and not all inquiries can be resolved due to the courthouses being closed until further notice. TAS is also serving as a liaison between defendants, the Court, and traffic schools.

With regard to the County of Los Angeles' Court-Referred Community Service (CRCS) Program matters, TAS continues to provide customer assistance via email (crcs@lacda.org). In addition, TAS is acting as a liaison between the Court and the CSRAs, keeping both the Court and CSRAs informed of COVID-19-related CRCS program updates.

Below you will find the latest information pertaining to the TAS Program. If you have a question that is not addressed below, please contact us via email at trafficadministrationservices@lacda.org for assistance with traffic school matters, and crcs@lacda.org for CRCS matters. Thank you for your patience during this time.

CRCS

Q: I have been ordered by the Court to complete community service as a part of my sentence. However, the courthouse handling my case is closed to the public. What should I do?

A: You will first need to contact a CSRA to register and arrange for your community service. Please visit our website at www.lacomunityservice.com to obtain a list of County-approved CSRAs (CSRA List) as well as a list of CSRA Alternate Contact Information during the COVID-19-related courthouse closures. Choose a CSRA that is most convenient for you (i.e. closest to where you live or work), and then contact the CSRA using the CSRA Alternate Contact Information.

Q: Can you grant me an extension for my community service?

A: You will need to contact the courthouse handling your case and request an extension. (Please note that we are not the Court and cannot grant community service extensions on the Court's behalf.)

Q: I was signed up to do community service with an organization that has temporarily shut down and will not be reopened in time for me to complete my community service hours by my due date. What should I do?

A: Please contact the CSRA through whom you arranged your community service and let them know about your situation. They may reassign you to a service provider to complete your outstanding hours. (Please note that we are not the Court and cannot grant community service extensions on the Court's behalf.)

Q: I completed my community service hours and need to turn in my timesheet to my CSRA, however, the CSRA location is temporarily closed. What should I do?

A: Contact your CSRA via telephone or email. Their contact information should be on the paperwork provided to you by the CSRA. If not, please refer to the County's list of approved CSRAs for their contact information. (Please note that we are not the Court or affiliated with a CSRA, and cannot issue community service completion certificates or process them.)

Traffic School

Q: I missed my traffic school due date and now I cannot process an extension online. What should I do?

A: Please call the Traffic Court Department of the Courthouse that has jurisdiction over your case. They will determine if your case is eligible for an extension and process one for you.

Q: I never received traffic school credit and now I have a point on my driving record. The Court is closed and I cannot show them proof. What should I do?

A: Please send us an email at trafficschoolinfo@lacda.org. Include your name, driver's license number, citation number, date of birth, courthouse, traffic school name, and completion date. We will make every attempt to secure a copy of your certificate for the Court. (Please note that we are not the Court or the traffic school and cannot issue, resubmit, or process traffic school completion certificates.)

Q: I was registered for a traffic school classroom course, but due to COVID-19 it has been cancelled. What are my options?

A: You can complete traffic school with an internet or home-study course (booklet). Please check out our website: www.latrafficschoolinfo.com for a list of DMV-licensed traffic violator schools.