

LOS ANGELES COUNTY DEVELOPMENT AUTHORITY ENVIRONMENTAL SERVICE REQUEST (ESR) FORM

INSTRUCTIONS: *Please Read Carefully*

- An Environmental Service Request (ESR) must be completed for projects that request or use federal funds administered by the Los Angeles County Development Authority (LACDA), including Section 8 project-based rental assistance.
- Answer each applicable question for Part 1 and Part 2 or confirm that the question is not applicable by answering “N/A”.
- The ESR must be submitted via email to the NOFA Point of Contact by the date identified in the NOFA Timeline.
- Without proper environmental clearance from the LACDA, funds or rental assistance may be disallowed or delayed.
- For questions, consult the NOFA Point of Contact.

NOTE: Projects that received environmental clearance from the LACDA but then have substantial changes to the project description must contact LACDA staff prior to the start of work to determine if an updated review and clearance is required before any work can proceed.

Date Submitted: _____

Date Received by ESU: _____

Part 1

Contact Information

1. Name of Participating City, Agency, or LACDA Division: _____
2. Project Contact Name: _____ Phone Number: _____
3. LACDA Project Manager: _____ Phone Number: _____
4. Project Name: _____ Project Number: _____

Property/Project Detail

5. *Based on the type of project, provide the following:*
 - a. Buildings: Enter the Street Address: _____ For multi-unit buildings, # of units: _____
 - b. Infrastructure projects: East/west/north/south street boundaries: _____
6. For the construction of new buildings, what percentage of the units will be dedicated to low/mod income residents? _____
7. Project Scope of Work: Provide details of **all** proposed work activities at the site(s) above. Attach additional sheets, if necessary.

8. Supervisorial District: _____ Census Tract(s): _____
9. HUD Code for this activity (example: 03A): _____ HUD Code Title (example: Senior Centers): _____
10. Has this site or project received previous funds? No Yes If yes, under which GMU project number(s)? _____
11. Is this project connected to another LACDA project? No Yes If yes, list project number(s): _____
12. Is the activity a part of a multi-phased project where a) related activities or b) additional project areas, were either previously cleared or will be included in the project scope in the future? No Yes
If yes, is there an approved planning document showing the areas of improvement and boundaries of each phase? No Yes

Proposed Budget

| <u>13. Name of Funding Type (CDBG, General, etc.)</u> | <u>Fiscal Year</u> | <u>Funding Source (District, City, etc.)</u> | <u>Funding Amount</u> |
|---|--------------------|--|-----------------------|
| i. _____ | _____ | _____ | \$ _____ |
| ii. _____ | _____ | _____ | \$ _____ |
| iii. _____ | _____ | _____ | \$ _____ |
| iv. _____ | _____ | _____ | \$ _____ |
| Total Project Cost: | | | \$ _____ |

14. Describe all Energy Efficiency, Water Conservation, and Green Building measures to be implemented with this project (including third-party Certifications, ENERGY STAR-rated products, etc.). Attach work specifications or product information, if available.

15. Identify any agencies, groups, or members of the public known to be interested in the project: _____

Part 2

- Include a Parcel Map, Site Map, Work Specifications Sheet, Site Pictures, Site Plans and Elevations, or other supporting documentation, as applicable.
- Each question must be completed. If a question does not apply, enter "N/A" (not applicable) or use checkbox "No".

Property and Area Information

16. Assessor's Parcel Number (APN): _____ Lot size (sq.ft.): _____
17. Age of structure(s): _____ *If 50 years old or older, clear pictures of the building exterior and style must be submitted.*
18. Is this property (or any area in the vicinity) known to have Historic Preservation value? Yes No Unknown
 If yes, provide documentation or explanation of Historic Preservation Status: _____
19. Will there be a change to the exterior characteristics or architectural style of the building? Yes No
20. Name of property owner(s): _____ For Disposition, name of proposed new owner(s): _____
21. Current Zone designation: _____ If there is a proposed Zone change, to what designation? _____
22. Current Use of property or site: _____ Will there be a Change in Use as a result of this project? Yes No
 If yes, provide description of new use: _____

Activity Detail

23. If new construction, how many structures? (Include maps and/or specifications showing location and square footage): _____

- a. Are off-site improvements proposed? Yes No If yes, describe what type and the exact location: _____

24. Does this project include demolition? Yes No If yes, provide details: (Please identify on map): _____

25. For projects with grading/trenching/excavation activities, indicate the depth of excavation in feet and total square footage of the work area and applicable details: _____
26. For projects that include underground installation of utilities or services (sewer/water line, storm drain, etc.), will any soil or earth be excavated or disturbed that was previously undisturbed? Yes No If yes, please describe: _____
27. Will there be a change in size of the building, facility, site, or pipeline? Yes No
 If yes, state the original square feet or linear feet: _____ Proposed new size: _____ Percentage increase: _____
28. Will the project create a change in capacity? Yes No If yes, please describe: _____

Additional/Concurrent Reviews

29. Have any other CEQA or NEPA environmental reviews been completed, or are in progress, for this project? Yes No
 If yes, attach documentation and identify the review (Categorical Exclusion, Initial Study, etc.): _____
30. Was a Phase I Environmental Site Assessment completed for the site(s)? Yes No In Progress
31. Have any of the following been completed at the site?
- | | | | |
|--|------------------------------|-----------------------------|--------------------------------------|
| a. Asbestos Survey | Yes <input type="checkbox"/> | No <input type="checkbox"/> | In Progress <input type="checkbox"/> |
| b. Lead-Based Paint Survey | Yes <input type="checkbox"/> | No <input type="checkbox"/> | In Progress <input type="checkbox"/> |
| c. Has any Abatement been performed at the site? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | In Progress <input type="checkbox"/> |

Trees and Birds

32. Will any trees be removed or disturbed (including the tree root systems) because of the project? Yes No
- a. If yes, describe the number of trees and impacts: _____
- b. Are any of the trees a species of Oak? Yes No
- c. Is an Arborist Report available for review or currently underway for this project? Yes No
- d. Will the removal/disturbance of trees occur during the bird nesting season (January 15 – September 15)? Yes No
If 'yes', a Biological Survey must be completed and submitted to ESU for review prior to start of work.

Energy Efficiency, Water Conservation, and Green Building Measures

33. a. Does this project meet the requirements of the Los Angeles County Green Building Ordinances? Yes No N/A
 b. Does this project meet the California Green Building Standards Code (24 CCR Part 11)? Yes No N/A
 c. Does this project comply with California's Model Water Efficient Landscape Ordinance? Yes No N/A
34. Describe any other measures to reduce Greenhouse Gas emissions, energy consumption, or water use caused by this project:

For LACDA Projects Only

35. Did the LACDA previously acquire the property? Yes No Date of Purchase: _____ Project Number: _____
36. Provide any associated Project Number(s) and Project Name(s): _____